



Hamsey Green  
Primary School

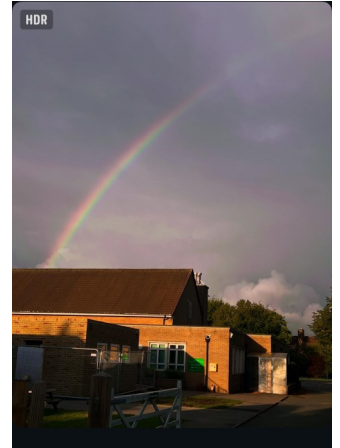


# In A Nutshell

Headteacher's Newsletter Autumn Term 2025 Week 2

Dear All

The first week back and it has been busy! Not just from deciding what to wear– from 22 degrees and sunny– to the cold and wet weather! This photo was taken by Mrs Booker– hope it makes you smile like it did me– a lovely rainbow over us.



We welcomed new starters in both Acorns and Reception this week. I was amazed at how settled the children were. I had the pleasure of attending Acorns 5th birthday party on Tuesday with our CEO, Mrs Plaskitt. How time flies– we opened the doors five years ago with 16 children and three members of staff and now we have 60 children and eight staff! Trudy and her team do such an amazing job starting them on their first learning journey. Reception classes have thoroughly enjoyed learning their new spaces– especially the adventure playgrounds and the lunches! At the time of writing they are all in, happily playing and making new life long friendships. I toured my first families for next year on Wednesday– some of Reception Classes' first day in! The parents were amazed at how beautifully they had learnt to proud walk on Day 1.

The children were reminded in assembly that the new PE uniform will be phased in over the year as they grow out of their old PE kit. The new shorts are the same as the green ones– just in black (**no cycling shorts**). These can be purchased through Price and Buckland or in supermarkets. They will need a plain, round neck, white T-shirt, also available in supermarkets, with their school jumper. If the weather is colder/wet, they can wear black tracksuit bottoms or leggings. The uniform list has also been sent.

On **Friday 19th September**– Times Tables Rock Stars launch. Children can come dressed up as a rock star.. As will staff!! Please look out for their login details as this will be a daily homework requirement for Year 1 upwards to practice their times tables.



On **Friday 26th September (and Thursday 25th September for Acorns in their setting)**– we will be hosting our annual Macmillan coffee morning in the main hall once children have gone into classes. This will also be held at 2.15pm in the small dining hall. Any leftovers will be on sale from 2.50pm! We look forward to seeing you there and supporting this amazing cause.

Have a lovely weekend.

Mrs Mace



It has been lovely welcoming lots of new families to our setting this week for the start of our new term. We have been so amazed at how well these children have settled. What a great first week we have had!

We have also enjoyed seeing our returning children with smiling faces and hearing all their news from the summer. They have all been eager to share their news.

This week we have spent the time getting to know our new children as well as helping them settle into the nursery routines. The children have enjoyed exploring the setting as well enjoying lots of outdoor play, including bikes, sweeping, transporting the fallen leaves and parachute play.

The nursery enjoyed celebrating its 5th birthday on Tuesday and it was nice to welcome Rebecca Plaskitt, Chief Executive of the Tandridge Learning Trust; and Mrs Mace, Headteacher, Hamsey Green Primary School who joined us for our nursery celebrations.

### **Communication this week**

9.9.2025—Email to Yr 6 re swimming

Email to Yr 5 re Science Museum trip

10.9.2025 - Email to Yrs R-6 re Times Tables Rockstars

11.9.2025 - Email re BASC charge increase notification

Email to Yrs 5 & 6—Young Voices choir

Email to Yr 6 re Bikeability

Email to Yrs R-6 with uniform list

Email to Yrs R-6 re flu vaccine



### **Attendance**

**1st place:** Dahl (4) - 99.2%

**2nd place:** Rashford (4) - 98.4%

**3rd place:** Bunzl (3) - 98.1%

**Whole school:** 97.2%

## Upcoming dates Autumn First Half Term


Mon 15th Sept		All Rec staying until 1.10pm this week	
Tues 16 <sup>th</sup> & Wed 17 <sup>th</sup> Sept		Year 2 Fire Rescue Service Workshop	
w/b Mon 22nd Sept		Rec in full time	
Thurs 25th Sept	6-7pm	PTA AGM	
Thurs 25 <sup>th</sup> Sept	8.30-9.30 & 2-3pm	ACORNS Macmillan Coffee Morning (Trust hall)	Donation on the day
Fri 26 <sup>th</sup> Sept		Years 4, 5 and 6 cricket workshop day	WEAR PE KITS
Fri 26 <sup>th</sup> Sept	8.30-9.30 & 2.15-3pm  AND CAKE SALE AFTER SCHOOL	PRIMARY Macmillan Coffee Morning (main hall am, small hall pm)	Donation on the day
Mon 29th Sept		Individual/sibling photos by Kittle	
Thurs 2nd Oct		Year 5 to Science Museum	
Wed 8th Oct	Drop off in classrooms	Harvest Festival	Donation of non-perishable goods for the Caterham/Warlingham food banks
Fri 10 <sup>th</sup> Oct	In school	Year 6 to Junior Citizen	
Mon 13 <sup>th</sup> October Fri 17 <sup>th</sup> October	2.50-4pm 3-4.30pm	Reception, Years 1, 2 & 3 Autumn Event Years 4, 5 & 6 Autumn Event	£4.00 per ticket – snacks and drinks included – bookable on Arbor from 22/9/25
Thurs 16 <sup>th</sup> October		Year 4 to Butser Ancient Farm	
Fri 17 <sup>th</sup> October	8.25-8.50 small dining hall drop off	PTA TEDDY donation for teddy tombola  COLOUR OWN CLOTHES DAY  (and preloved Christmas jumper drop off/fancy dress costumes)	

### Collection of Hamsey Green children by older siblings

Please be reminded that children can only be collected by someone over the age **16**; unless we have been given written permission from a parent for those in Years 5 and 6 to leave without an adult.

### After school activities

If your child is not going to be attending an after school activity but has been in school that day, please can you **inform the office** and not the class teacher. The office maintains the registers for all clubs and needs to be aware of any child who is not going to be in attendance. Thank you for your co-operation.



Children should **NOT** be riding their scooters or bikes through the staff car park, down the driveway or through the playground at the beginning or end of the school day. Please ask the children to dismount and ensure you supervise your children whilst they are on them. Adults have reported some children are riding on the school grounds that is likely to cause an accident or damage to cars. Thank you for your co-operation.

## PARKING & ROAD SAFETY

Once again, we have had some phonecalls from neighbouring properties regarding inconsiderate parking and unacceptable behaviour/language towards our neighbours at drop off and pick up times. **Please park considerately around the neighbouring properties to the school. According to the Highway Code it is an offence to park across driveways and it is illegal to park over dropped kerbs. Parking on a private driveway without consent is a civil offence of trespass and may result in prosecution.** A number of parents have raised concerns regarding speeding traffic on Tithepit Shaw Lane at drop off and collection times. Please complete the road safety assessment form for Surrey to assess the road. We would recommend this is done as we return to school after half term to ensure they come when school is back in business. [Select the option most like the issue - Report a highway issue - Surrey County Council \(surreycc.gov.uk\)](https://www.surreycc.gov.uk) - please select Road Safety Outside a School. Should anyone be interested, there is a vacancy for Road Crossing Patrol for outside the school. This is a paid vacancy through Surrey County Council.



### Absences, medical appointments & sickness

**If your child is absent from school or has a medical appointment, please email [absence@hamseytlt.co.uk](mailto:absence@hamseytlt.co.uk) or leave a message on the absence line (01883 622000 option 1).** Please let us know their full name, class and reason; including any symptoms they may be displaying. We do need to hear from an adult **each day** a child is absent for safeguarding reasons. Please do not bring your child to school if they have been sick during the night. If your child has been sick or has an upset stomach, children may be off school for 48 hours following the last episode, each case is dealt with separately.

**To avoid impacting your child's attendance ALL medical/dental/optician appointments should be booked outside of school hours**

Thank you for your co-operation.

[Is my child too ill for school? - NHS \(www.nhs.uk\)](https://www.nhs.uk) Please read this guidance before keeping your child off.



**Contact email addresses for your information:**

[absence@hamseytlt.co.uk](mailto:absence@hamseytlt.co.uk)—for all absences including sickness and any medical appointments (future and on the day)

[basc@hamseytlt.co.uk](mailto:basc@hamseytlt.co.uk)—for all enquiries, bookings and amendments to bookings for wraparound care

[office@hamseytlt.co.uk](mailto:office@hamseytlt.co.uk)—for all other enquiries

**Healthy packed lunches**

We've noticed that some of the packed lunches coming into school are not necessarily healthy or nutritious. Please can you ensure that what you send in is enough to keep them going for their afternoon lessons.

**PLEASE REMEMBER WE ARE A NUT FREE SCHOOL—THIS INCLUDES SPREADS THAT MAY CONTAIN NUTS INCLUDING NUTELLA. THIS IS ALSO APPLICABLE FOR ANY EDUCATIONAL TRIPS.**

A Guide to Building...

**Healthy Snacks & Lunchbox**

P2iP

Bring **WATER** everyday!

Putting tap water in a reusable bottle is FREE and will help keep your child hydrated all day!



**Whole Grains**

(Great for Snack or Lunch)  
Make sandwiches with whole grain bread. Look for labels that say "100% Whole Grain"



**Fruit**

(Great for Snack or Lunch)  
Pack fresh fruit each day for snack and lunch. These are easy, convenient ways to add fruits to your day



Pack healthy snacks each day. Add a healthy sweet or savory treat. Try whole grain crackers and pretzels for savory snacks or dried fruits for sweet treats.

**Snacks**



Add veggies in your child's lunch. They add a healthy crunch instead of chips.

**Veggies**



**VOLUNTEERS NEEDED!!!**

**CAN YOU SPARE A HOUR OR SO A WEEK? COULD YOU OFFER TIME TO HEAR SOME CHILDREN READ OR HELP KEEP OUR LIBRARY TIDY! IF SO, PLEASE CONTACT THE OFFICE WHO WILL MAKE AN APPOINTMENT FOR YOU WITH MRS MACE TO DISCUSS HOW TO BE A VOLNTEER. PLEASE NOTE- A DBS WILL NEED TO BE APPLIED FOR UNDER OUR SAFEGUARDING EXPECTATIONS.**

We are collecting used printer ink cartridges. Please bring them and put them into the recycling box in the office. We are unable to recycle toner or laser cartridges. Any cartridges recycled, helps the school to raise some money. Thank you!

**Recycle 4 Charity**

We are regularly asked by parents, carers, grandparents and friends of the school as to how you can support the school to continue to provide a rich, wide-ranging curriculum and a high standard of education. If you would like and are able, to support the school and your child's education, please buy one of the books on our Amazon wishlist. This will arrive at school a few days later and be added to the children's non-fiction book box or class library.

[https://www.amazon.co.uk/hz/wishlist/ls/3GIZF85XRY4MG?ref=wl\\_share](https://www.amazon.co.uk/hz/wishlist/ls/3GIZF85XRY4MG?ref=wl_share)



**School Uniform**

We are depleting our school stock of uniform. We now only stock very small sizes of cardigans. All uniform items are purchased through Price and Buckland directly. Price and Buckland will refer you back to us if it's stock that we hold. [Hamsey Green Primary School | Price & Buckland](#) Please be aware that any items ordered through Price & Buckland to be delivered to the school will take longer than if you pay for p&p for home delivery.

**Order by 1st August for home delivery before start of term.**

**Please name your child's school uniform and coats. We have a lot of unnamed uniform in our lost property box!**

**FOR NEWSLETTER FOR ALL PARENTS FROM SCHOOLS**

If you consider that there are exceptional circumstances relating to your request, please let the school have full details. Each application for a leave of absence will be considered on a case by case basis.

**Penalty Notices to Address Poor Attendance at School**

A Penalty Notice may be issued as an alternative to the prosecution of a parent/carer for their child's unauthorised absence from school (absence without the agreement of the school or not covered by a medical note) and will be used by Surrey County Council in the following circumstances :-

1. Pupils identified by police and Attendance Advice Officers (formerly Education Welfare Officers) engaged on Truancy Patrols and who have incurred unauthorised absences.
2. Leave of absence in term time (5 days or 10 sessions or more).

**Please be aware that The Education (Pupil Registration)(England)(Amendment) Regulations 2013, which became law on 01 September 2013 state that Headteachers may not grant any leave of absence during term time unless there are exceptional circumstances.**

**The Headteacher is also required to determine the number of school days a child can be away from school if leave is granted.**

In such cases the Headteacher/Governing Body must decide whether there are exceptional circumstances. They may request that Surrey County Council issue Penalty Notices when the absence is not authorised.

Warnings will not be given where it can be shown that parents have been notified that such absences will not be authorised.

3. Finally, the issuing of a Penalty Notice will also be considered where it is judged that a parent is failing to ensure their child's regular school attendance.

This will be considered when a pupil has incurred 10 or more unauthorised sessions in the previous 10 school weeks, which may include a pupil arriving late after close of registration.

If you believe at any stage that your child's absence from school may leave you liable to receive a Penalty Notice, it is extremely important that you act without delay to secure their regular attendance.

If you have any questions or require further support to achieve an improvement in your child's attendance, please contact your child's school or the Attendance Advice Officer.

**Penalty Notice relating to Exclusions**

If a child is excluded from school, Section 103 of the Education and Inspections Act 2006 places a duty on parents/carers to ensure that their child is not in a public place without justifiable cause during school hours.

This duty applies to the **first five days of each exclusion**. Failure to do so will render the parent/carer liable to a Penalty Notice. (Alternative education provision will be made available from the sixth day of any exclusion.)

**Amount Payable for a Penalty Notice and Consequences for repeat unauthorised absences**

1. If you have not incurred a penalty notice relating to this child/children [in a rolling 3 year period](#) since 19 August 2024, then the penalty notice will be charged at the rate of £160.00, **per parent/carer per child**, if paid within 28 days. This will be reduced to £80.00 if paid within 21 days of receipt of the notice. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.
2. If you have incurred a penalty notice relating to this child/children since 19 August 2024, the rolling 3 year period will be activated from the date of the first penalty notice and the second penalty notice will be charged at the flat rate of £160.00, **per parent/carer per child**, if paid within 28 days. There will be no reduction for payment within 21 days. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.
3. If you have incurred 2 penalty notices relating to this child/children in the rolling 3 year period since the first penalty notice was issued, then you will NOT receive a third penalty notice – Surrey County Council will have no option but to consider a prosecution, **per parent/carer per child**, in the Magistrates Court under s 444 Education Act 1996.

**Surrey County Council is not responsible for authorising pupil absence and therefore cannot withdraw any Penalty Notice requests without the written permission of the Headteacher.**

Advice and support is available from an Attendance Advice Officer by contacting Surrey Attendance Service as follows :-

North West - Tel: 01483 518130    South West - Tel: 01483 517179  
North East - Tel: 01372 833588    South East - Tel: 01737 737777