



In A Nutshell

Headteacher's Newsletter Autumn Term 2025 Week 6



Dear All



This week we have been celebrating Harvest Festival. Thank you so much for the kind donations which were packaged up this morning and collected by Caterham and District Food Bank. They send their eternal gratitude for your support to the local community.

On Monday, our Director of Education visited the Primary. As well as seeing great pupil engagement in lessons, pupils being able to talk about what they are learning, Mrs Laverick was impressed with the behaviour for learning, polite manners and proud walking demonstrated. This week, staff in Years 1, 2, 4 and 6 offered workshops on the end of year national tests children will sit. We hope you found these useful.

Another compliment came from Kittle Photography on Tuesday. The children had individual and sibling photographs taken in school. They were amazing. Their photos have been updated on their Arbor profile also for you to see!

This afternoon, Year 6 are at the Junior Citizenship workshop at Lingfield Race Course. They will be learning about how to stay safe in the home, all about the emergency services and learning CPR. We hope they have had a great time.



In Year 2, as part of the children's PSHE learning this week, the children discussed what collaboration means and we implemented it by working in groups to follow Lego challenge cards. All the children worked



really well together and had lots of fun in a team building activity!



In Reception, this week's Nursery Rhyme is 'Teddy bear, Teddy bear,' so Reception have started to learn an instruction text. They have followed the instructions to make Teddy toast, which we then enjoyed eating! There definitely wasn't any left overs!!



Year 1 experienced using their senses to smell, touch and taste five different foods. They thought about the five main words to describe different tastes, including 'salty', 'sweet', 'savoury', 'bitter' and 'sour', enjoying smelling, touching and tasting different foods and sharing our likes and dislikes with friends.



Finally, well done to our netball team, who played matches at Caterham School this week. We are so proud of the winning all of them!



Wishing you all a lovely weekend— one week until half term!

Mrs Mace



This week, we have focused our activities around 'Harvest Festival'.

We have explored autumnal fruits and vegetables through printing, weighing and daily discussions. The children have had the opportunity to harvest these foods in our sand tray and digging area in the sensory garden. During these experiences, the children have shared their knowledge of these foods and have been encouraged to talk about their likes and dislikes. We also talked about the role of a scarecrow and the children helped to make one for a nursery display.

We have shared harvest themed books during our daily story sessions, and we have made our own bread rolls.

With the season changing, we have brought in autumnal resources for the children to explore and discuss. We have used giant fir cones, leaves, conkers, and acorns to weigh, count, size order, and place on a number line. The children worked on their hand and eye coordination as well as their ability to use tools safely by tapping golf tees into pumpkins with hammers. We have explored our nursery grounds as we have enjoyed autumn walks, and we have had fun conker rolling in paint!

During our daily Little Wandles rhyme time sessions, we have focused on the song 'baa baa black sheep' and we have enjoyed learning new autumn songs. We have also had fun moving our bodies in different ways to represent each stage of growing from an acorn into a tree.

Communication this week

- 6.10.25— Email to Yrs R-6—Photo day
- Email to YrR—Little Wandle
- Email to Yr6—Junior Citizenship
- 8.10.25— Email to Yr1-6—Crystal Palace football
- Email to Yr R—Autumn event
- Email to Yrs1-3—Autumn event
- 9.10.25— Email to Yr6—Secondary school applications



Attendance

- 1st place:** Rashford (4) - 99.37%
- 2nd place:** Browne (2) - 97.65%
- 3rd place:** Butterworth [R] - 97.49
- Whole school:** 96.46%

Upcoming dates Autumn First Half Term

MON 13TH –Fri 17th Oct		NO TEACHER LED CLUBS THIS WEEK DUE TO WINTER EVENTS RUNNING EXTERNAL CLUBS WILL STILL GO AHEAD AS NORMAL	
Mon 13th October Fri 17th October	2.50-4pm 3-4.15pm	Reception, Years 1, 2 & 3 Autumn Event Years 4, 5 & 6 Autumn Event	£4.00 per ticket – snacks and drinks included – bookable on Arbor from 22/9/25
Thurs 16th October		Year 4 to Butser Ancient Farm	
Fri 17th October	8.25-8.50 small dining hall drop off	PTA TEDDY donation for teddy tombola COLOUR OWN CLOTHES DAY (and preloved Christmas jumper drop off/fancy dress costumes)	

PTO FOR AUTUMN 2

Half term

Monday 20th Oct– Friday 31st Oct

School returns Monday 3rd Nov

NO CLUBS THIS WEEK DUE TO PARENTS CONSULATIONS

Upcoming dates Autumn SECOND HALF Term

Monday 3rd Nov– 7th Nov		Year 6 Bikeability	
Tues 4th and Wed 5th		Acropad in school	PE KITS REQUIRED – SEE DOJO FOR SESSION DAY
Tues 4 th November & Thurs 6 th November	3-6pm	Years 1-6 Parents consultations (no clubs this week)	
Friday 7 th November	8.25-8.50 small dining hall drop off	PTA bottle donation for tombola FULL OWN CLOTHES DAY	BOTTLES
Monday 10th Nov		ODD SOCKS DAY—ANTI BULLYING WEEK LAUNCH	
Monday 10th Nov		Year 5 Lantern Making Workshop	
Tuesday 11 th Nov		Year 6 WW2 Day – dress up	
Wednesday 12 th Nov		Year 3 Greek Day – dress up	
Friday 14 th November		Children In Need- spotty OWN CLOTHES DAY	£1 donation on Arbor
Tuesday 18 th & Thurs- day November	3-6pm	Reception Parents consultations	
Friday 21st November	8.25-8.50 small dining hall drop off	PTA unwanted gifts for Secret Santa donation SCHOOL UNIFORM WITH CRAZY HAIR	UNWATED GIFTS
Friday 28 th November	8.25-8.50 small dining hall drop off	PTA chocolate donation FULL OWN CLOTHES DAY	CHOCOLATE
Friday 28 th November	9-10.15am	Dragon's Den Assembly	
1 st December		Whole School Flu Vaccinations	
Friday 5 th December	3.15-5.30pm	PTA WINTER FAIR CHRISTMAS COLOURED OWN CLOTHES DAY	
Wednesday 10 th De- cember	12-1pm	Primary School Christmas Dinner Day (Christmas Jumper DAY with OWN CLOTHES) Class Christmas afternoon activity	£1 donation on Arbor
Friday 12th December	2.50-4pm 3-4.30pm	Reception Class Winter Event Year 1s- 6 Winter Event	£4.00 per ticket – snacks and drinks included – booka- ble on Arbor
Monday 15 th Decem- ber	9.00am 2.00pm	Years 1&2 Christmas Play Years 5 & 6 Christmas Concert	Refreshments will be on sale
Tuesday 16 th Decem- ber	9.00am 1.30pm	Reception Christmas Production Years 3 & 4 Pantomime	Refreshments will be on sale
Wednesday 17 th & Thursday 18th De- cember	9.20am- 10.15am	Acorns Nursery Christmas Carols	Refreshments will be on sale
Thursday 18th De- cember Christingle	9-9.30 9.45-10.15 10.45-11.15	Year 1,2 & 3 Reception Year 4, 5 & 6	
Friday 19 th December End of Term Finish	12pm 1.05pm 1.10pm 1.15pm 4.00pm	Nursery Reception Years 1 and 2 Years 3 to 6 ASC	

Collection of Hamsey Green children by older siblings

Please be reminded that children can only be collected by someone over the age **16**; unless we have been given written permission from a parent for those in Years 5 and 6 to leave without an adult.

After school activities

If your child is not going to be attending an after school activity but has been in school that day, please can you **inform the office** and not the class teacher. The office maintains the registers for all clubs and needs to be aware of any child who is not going to be in attendance. Thank you for your co-operation.



Children should **NOT** be riding their scooters or bikes through the staff car park, down the driveway or through the playground at the beginning or end of the school day. Please ask the children to dismount and ensure you supervise your children whilst they are on them. Adults have reported some children are riding on the school grounds that is likely to cause an accident or damage to cars. Thank you for your co-operation.

PARKING & ROAD SAFETY

Once again, we have had some phonecalls from neighbouring properties regarding inconsiderate parking and unacceptable behaviour/language towards our neighbours at drop off and pick up times. **Please park considerately around the neighbouring properties to the school. According to the Highway Code it is an offence to park across driveways and it is illegal to park over dropped kerbs. Parking on a private driveway without consent is a civil offence of trespass and may result in prosecution. This is applicable even if you have put your hazard lights on.** A number of parents have raised concerns regarding speeding traffic on Tithepit Shaw Lane at drop off and collection times. Please complete the road safety assessment form for Surrey to assess the road. [Select the option most like the issue - Report a highway issue - Surrey County Council \(surreycc.gov.uk\)](#) - please select Road Safety Outside a School. Should anyone be interested, there is a vacancy for Road Crossing Patrol for outside the school. This is a paid vacancy through Surrey County Council.



Absences, medical appointments & sickness

If your child is absent from school or has a medical appointment, please email absence@hamseytlt.co.uk or leave a message on the absence line (01883 622000 option 1). Please let us know their full name, class and reason; including any symptoms they may be displaying. We do need to hear from an adult **each day** a child is absent for safeguarding reasons. Please do not bring your child to school if they have been sick during the night. If your child has been sick or has an upset stomach, children may be off school for 48 hours following the last episode, each case is dealt with separately.

To avoid impacting your child's attendance ALL medical/dental/optician appointments should be booked outside of school hours

Thank you for your co-operation.

[Is my child too ill for school? - NHS \(www.nhs.uk\)](#) Please read this guidance before keeping your child off.

Contact email addresses for your information:

absence@hamseytlt.co.uk—for all absences including sickness and any medical appointments (future and on the day)

basc@hamseytlt.co.uk—for all enquiries, bookings and amendments to bookings for wraparound care

office@hamseytlt.co.uk—for all other enquiries

Healthy packed lunches

We've noticed that some of the packed lunches coming into school are not necessarily healthy or nutritious. Please can you ensure that what you send in is enough to keep them going for their afternoon lessons.

PLEASE REMEMBER WE ARE A NUT FREE SCHOOL—THIS INCLUDES SPREADS THAT MAY CONTAIN NUTS INCLUDING NUTELLA. THIS IS ALSO APPLICABLE FOR ANY EDUCATIONAL TRIPS.

A Guide to Building...

Healthy Snacks & Lunchbox

P2iP

Bring **WATER** everyday!

Putting tap water in a reusable bottle is FREE and will help keep your child hydrated all day!



Whole Grains

(Great for Snack or Lunch)
Make sandwiches with whole grain bread. Look for labels that say "100% Whole Grain"



Fruit

(Great for Snack or Lunch)
Pack fresh fruit each day for snack and lunch. These are easy, convenient ways to add fruits to your day



Pack healthy snacks each day. Add a healthy sweet or savory treat. Try whole grain crackers and pretzels for savory snacks or dried fruits for sweet treats.

Snacks



Add veggies in your child's lunch. They add a healthy crunch instead of chips.

Veggies



VOLUNTEERS NEEDED!!!

CAN YOU SPARE A HOUR OR SO A WEEK? COULD YOU OFFER TIME TO HEAR SOME CHILDREN READ OR HELP KEEP OUR LIBRARY TIDY! IF SO, PLEASE CONTACT THE OFFICE WHO WILL MAKE AN APPOINTMENT FOR YOU WITH MRS MACE TO DISCUSS HOW TO BE A VOLNTEER. PLEASE NOTE- A DBS WILL NEED TO BE APPLIED FOR UNDER OUR SAFEGUARDING EXPECTATIONS.

We are collecting used printer ink cartridges. Please bring them and put them into the recycling box in the office. We are unable to recycle toner or laser cartridges. Any cartridges recycled, helps the school to raise some money. Thank you!

Recycle 4 Charity

We are regularly asked by parents, carers, grandparents and friends of the school as to how you can support the school to continue to provide a rich, wide-ranging curriculum and a high standard of education. If you would like and are able, to support the school and your child's education, please buy one of the books on our Amazon wishlist. This will arrive at school a few days later and be added to the children's non-fiction book box or class library.

https://www.amazon.co.uk/hz/wishlist/ls/3GIZF85XRY4MG?ref=wl_share



School Uniform

All uniform items are purchased through Price and Buckland directly. Price and Buckland will refer you back to us if it's stock that we hold. [Hamsey Green Primary School | Price & Buckland](#) Please be aware that any items ordered through Price & Buckland to be delivered to the school will take longer than if you pay for p&p for home delivery.

Please name your child's school uniform and coats. We have a lot of unnamed uniform in our lost property box!

FOR NEWSLETTER FOR ALL PARENTS FROM SCHOOLS

If you consider that there are exceptional circumstances relating to your request, please let the school have full details. Each application for a leave of absence will be considered on a case by case basis.

Penalty Notices to Address Poor Attendance at School

A Penalty Notice may be issued as an alternative to the prosecution of a parent/carer for their child's unauthorised absence from school (absence without the agreement of the school or not covered by a medical note) and will be used by Surrey County Council in the following circumstances :-

1. Pupils identified by police and Attendance Advice Officers (formerly Education Welfare Officers) engaged on Truancy Patrols and who have incurred unauthorised absences.
2. Leave of absence in term time (5 days or 10 sessions or more).

Please be aware that The Education (Pupil Registration)(England)(Amendment) Regulations 2013, which became law on 01 September 2013 state that Headteachers may not grant any leave of absence during term time unless there are exceptional circumstances.

The Headteacher is also required to determine the number of school days a child can be away from school if leave is granted.

In such cases the Headteacher/Governing Body must decide whether there are exceptional circumstances. They may request that Surrey County Council issue Penalty Notices when the absence is not authorised.

Warnings will not be given where it can be shown that parents have been notified that such absences will not be authorised.

3. Finally, the issuing of a Penalty Notice will also be considered where it is judged that a parent is failing to ensure their child's regular school attendance.

This will be considered when a pupil has incurred 10 or more unauthorised sessions in the previous 10 school weeks, which may include a pupil arriving late after close of registration.

If you believe at any stage that your child's absence from school may leave you liable to receive a Penalty Notice, it is extremely important that you act without delay to secure their regular attendance.

If you have any questions or require further support to achieve an improvement in your child's attendance, please contact your child's school or the Attendance Advice Officer.

Penalty Notice relating to Exclusions

If a child is excluded from school, Section 103 of the Education and Inspections Act 2006 places a duty on parents/carers to ensure that their child is not in a public place without justifiable cause during school hours.

This duty applies to the **first five days of each exclusion**. Failure to do so will render the parent/carer liable to a Penalty Notice. (Alternative education provision will be made available from the sixth day of any exclusion.)

Amount Payable for a Penalty Notice and Consequences for repeat unauthorised absences

1. If you have not incurred a penalty notice relating to this child/children [in a rolling 3 year period](#) since 19 August 2024, then the penalty notice will be charged at the rate of £160.00, **per parent/carer per child**, if paid within 28 days. This will be reduced to £80.00 if paid within 21 days of receipt of the notice. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.
2. If you have incurred a penalty notice relating to this child/children since 19 August 2024, the rolling 3 year period will be activated from the date of the first penalty notice and the second penalty notice will be charged at the flat rate of £160.00, **per parent/carer per child**, if paid within 28 days. There will be no reduction for payment within 21 days. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.
3. If you have incurred 2 penalty notices relating to this child/children in the rolling 3 year period since the first penalty notice was issued, then you will NOT receive a third penalty notice – Surrey County Council will have no option but to consider a prosecution, **per parent/carer per child**, in the Magistrates Court under s 444 Education Act 1996.

Surrey County Council is not responsible for authorising pupil absence and therefore cannot withdraw any Penalty Notice requests without the written permission of the Headteacher.

Advice and support is available from an Attendance Advice Officer by contacting Surrey Attendance Service as follows :-

North West - Tel: 01483 518130 South West - Tel: 01483 517179
North East - Tel: 01372 833588 South East - Tel: 01737 737777