



12th November 2019

Dear Parents/Carers of Years 3 & 4

High Ashurst Activity Trip – April 2020

We are pleased to advise you that we are arranging for children in Years 3 & 4 to participate in an overnight stay with outdoor activities on 21st April and 22nd April 2020 at High Ashurst Outdoor Education Centre located at Box Hill near Dorking. The centre is run by Surrey County Council's Outdoor Education Service.

The estimated cost per child, including all transport, accommodation and food should be no more than £96.00. A payment plan will be set up and details of the final cost will be sent once we have confirmed the numbers attending. Payment dates for this plan will be; deposit to be paid by 2nd December, 1st instalment due by 4th February and 2nd instalment due by 4th March.

It is anticipated that the children will leave straight after school on Tuesday 21st April and arrive back on Wednesday 22nd April around 5.30pm dependent on the traffic. The planned activities for the Wednesday are woodland skills and the climbing wall. The children will sleep overnight in High Ashurst's cabin village.

The number of places available is restricted and we will be offering the places on a "first come, first served" basis and applying the following criteria:

Offer criteria:

1. Current Year 4 children who did not attend the 2019 trip.
2. Current Year 3 children.
3. Current Year 4 children who did attend the 2019 trip and would like to go again.

If you would like your child to take part in this activity a non-refundable £30.00 deposit is required by 2nd December, please note this deposit must be paid in order for your child to be considered for a place. Payments should be made on-line through School Money using a credit or debit card. Please also return the attached slip to the school office by 2nd December confirming a payment has been made on-line so that we can finalise the booking. We will contact you to confirm whether your child has been successful in securing a place on this popular trip. Should your child not secure a place based on the offering criteria, we will refund your deposit in full and their name will automatically be placed on our waiting list.

Please note that in accordance with the school Charging Policy, we will only be able to issue a refund for costs not already incurred if your child does not go on the trip once their place has been confirmed. This will also apply to children whose behaviour has meant they are unable to participate in the trip.

Yours sincerely

Mrs N Mace
Acting Headteacher

Acting Headteacher: Mrs N Mace
Address: Tithepit Shaw Lane, Warlingham, Surrey CR6 9AN
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Tandridge Learning Trust

High Ashurst Trip April 2020

Please return to the school office by Monday 2nd December 2019.

I would like my child to take part in the activity trip at High Ashurst Outdoor Education Centre on 21st and 22nd April 2020.

I have made an on-line payment of £30.00 as a deposit.

I agree to complete all payments for the High Ashurst trip in line with the payment schedule and will make the first payment by 4th February 2020 and the final payment by 4th March 2020.

Child's name Class

Parent's signature Date

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