



13th March 2020

Dear Parent/Carer

Coronavirus (COVID-19): Information for parents

Following on from the Government's announcement yesterday, we recognise that this is a worrying and unprecedented situation for all and would like to reassure you that the School takes the wellbeing of all its students very seriously. We are continuing to follow all relevant Government guidelines and would like to take this opportunity to remind you of the current advice.

Preventing the spread of infection

The spread of coronavirus is most likely to happen where there is close contact (within 2 metres) with an infected person. The risk increases with the length of contact. To help prevent the spread of the virus, the Government recommends:

- Frequent hand washing with soap and water, or alcohol-based sanitiser if handwashing facilities are not available.
- Covering your cough or sneeze with a tissue, then throwing it in a bin.
- Avoiding touching your eyes, nose and mouth with unwashed hands.
- Avoiding close contact with people who are unwell.
- Staying at home if you feel unwell (see below).

We will continue to encourage staff and pupils to wash their hands, on arrival and regularly during the day.

What to do if your child has symptoms

Keep them at home for 7 days if they have recent onset of:

- a high temperature, and/or
- a new continuous cough.

Parents and carers should report their child's absence by following the normal absence reporting procedure. Staff have also been asked to self-isolate if they display symptoms of the virus as per Government guidance.

Further information regarding staying at home is available on the Government website.

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-people-with-confirmed-or-possible-coronavirus-covid-19-infection>

What to do if a member of your family has symptoms

At the current time, the Government has stated that households should not self-isolate if one member is showing symptoms of the virus. This could change as the situation develops. At present students should come to school as normal unless they display symptoms themselves.

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Tandridge Learning Trust

An Academy within the Tandridge Learning Trust

School Trips

The Government have stated that schools should cancel international trips and visits until further notice. We do not plan any international trips and currently, we do not have any local trips planned. The situation for trips during the Summer Term will be reviewed in line with any new Government guidance.

Currently, Parents Evening will still go-ahead next week as planned, but please can we refrain from shaking hands.

We are, of course, continuing to monitor the situation as it changes and will therefore provide further advice as necessary and in particular, if a decision is taken to close schools. In the meantime, there may need to be changes to timetabled lessons to accommodate staff and student absence. We would also like to reassure you that plans are in place for continuity of learning. In the event that schools are asked to close, we will follow the following procedure.

Daily class work will be set on Edmodo and MyMaths. Additional work maybe set on the website under the new on-line learning tab.

We will aim for work to be uploaded by 9am and they may complete the day's tasks in any order. Some tasks can be self-checked; in other cases, pupils will be asked to send their work back to their teacher through Edmodo. In some Year groups, it may be possible to continue with the planned Scheme of Work in this way; elsewhere different tasks, which are more appropriate for remote working, will be selected. Technology may also be used to introduce new material or support learning. Teachers will make different decisions about the type of work to be completed so you and your child may notice variations in approach across years.

- ❖ **MyMaths will be set for year groups 1-6. Your child will need to log on as usual to work remotely. Remember there is a 'lesson' tab that the children can watch to support their learning.**
- ❖ **Edmodo (Rec-Yea 6) will be used as a tool by the teachers to communicate with you and your child. Work will be set and some work requested for uploading back to the teacher for marking.**

Your patience and understanding are much appreciated during this challenging period of uncertainty.

Yours sincerely



Headteacher