



Hamsey Green Primary School

Procedures for Year 5/6 Pupils Bringing Mobile Phones into School

We would like to remind parents and children of our rules around mobile phones in school.

Children have no need for a mobile phone whilst in school, but we understand that some Year 5 and 6 children walk home by themselves and parents may want to give their child a phone to ring them on leaving school to let them know that they are safe or for use on the way home in an emergency.

As it is school policy that only Year 5 and 6 children can walk home alone this is, therefore, the only year group allowed to bring mobile phones into school. This can only be done on the condition that by bringing a mobile phone to school, the parents and pupils agree to abide by and follow these rules:

1. The phone must be clearly marked with the pupil's name.
2. The phone must be switched off as soon as the pupil enters the school site and until they leave the site. Any phone switched on whilst on school premises will be confiscated and will have to be collected by an adult.
3. The phone will be handed to the class teacher where it will be placed in an envelope with their name and then taken to the school office and stored securely.
4. At the end of the day, the phone will be collected by a designated school adult from the main office and delivered to the pupil.
5. If your child is attending an after school club or the After School Club (ASC), they have permission to have their phones but it must remain switched off and kept in their bags during the club or at the ASC base.
6. If your child attends the Breakfast Club, the phone should remain in the pupils bag and handed in as they arrive to their classrooms.
7. The school accepts no responsibility for lost, stolen or damaged mobiles.
8. Any phone that is seen or heard during the school day will be automatically confiscated.
9. Should school have any safeguarding concerns or potential misuse of mobile phones, then school has the right to search the device as part of any enquiry or concern.
10. When a phone is agreement is not adhered to and the phone is confiscated, the parent/carers will be notified to collect the phone from the office at the end of the school day and could result in their privilege being withdrawn.

We appreciate your support in ensuring that these rules are adhered to.